

DBF Church Premises use – Rules

- 1) The DBF Church – worship place is to be used mainly for conducting worship service and other church related programme ie (Youth Sunday, Sunday school events, Women's fellowship etc.)
- 2) Other organizations who wish to use our worship place is to be decided by utmost care. Only in very special need it may be considered.
 - a) A written request from the group / person who wish to use the church should be obtained by the Pastor.
 - b) The matter to be discussed with church Elders/Deacons. Pastor to clear with the Senior Administrator, and then with the Board members, if they agree, the Pastor may allow the use of the church or otherwise.
 - c) A Donation towards the use is expected at least to cover the DBF Electricity, water & staff cost.
- 3) If church is used for conducting a marriage ceremony by a DBF non member, a donation of Rs. 5000/- or more will be charged. In case of DBF member a discount upto 50% may be considered.
- 4) The amount will be received as donation to DBF by the administration department.
- 5) No facilities other than existing on the premises can be provided.
- 6) The facilities must not be used for the purpose other than which permission has been granted.
- 7) The consumption of alcohol, intoxicants and smoking is strictly prohibited on DBF premises.
- 8) DBF will not be responsible for any loss, theft or damage of property belonging to parties booking the hall.
- 9) The management reserves the right to refuse /cancel booking at short notice without assigning any reason.
- 10) Extra donation of Rs. 2000/- for the use of P.A. system, L.C.D projector, Over Head Projector and screen, VCR/Monitor etc. will be charged. Advance request must be made in writing if any such equipment is required. One responsible person from DBF will be deputed.
- 11) The Party will not create or cause nuisance of any kind.
- 12) The Hall will not be used for any commercial or immoral purpose.

**DBF Church Premises use – Rules
(pg.2)**

- 13) The Party using the hall will not damage the furniture or any other DBF property; they are liable to pay back for any damage that may be caused by them.
- 14) No parking inside the compound will be allowed.
- 15) Parking of vehicles will be outside the compound at the owners' risk.
- 16) All civil, NDMC, Police, Jal Board & Electricity Board etc. rules will be applicable.
- 17) No snacks /Food/Tea etc. will be served in the Worship area of the church.

DBF Baptism tank use – Rules

- 1) The Pastoral E.C/The Pastor in-charge where the Baptism Tank is situated, will be responsible to allow or not allow the use of the Baptism Tank.
- 2) For the DBF members there will be no charges.
- 3) In case a member is willing to donate an amount covering the cost of water to be purchased, shall be allowed to do so.
- 4) For the use of Baptism tank by persons/church other than DBF, the actual cost of water, plus an additional amount of Rs. 500/- will be charged for a single one time use.
- 5) The above mentioned amount to be deposited in advance as Donation to DBF with the Administration department.
